



Change of Address and/or Customer Information Instruction Form (For Personal Customer)

更改地址及/或客戶資料指示表格(個人客戶)

	day 日 / month 月 / year 年
Date 日期	

Note 注意: 1. Please complete in Block Letters and tick where applicable. 請用正楷填寫,並在適當的地方加上剔號。

- 中 2. a. If you maintain any investment or securities accounts, you have to confirm that you are not currently employed by any licensed or registered person to carry on regulated activities as defined in the Securities and Futures Ordinance ("Ordinance"). Otherwise, in compliance with the Code of Conduct for Persons Licensed by or Registered with the Securities and Futures Commission, you are required to obtain a consent letter from your employer before you can continue to enjoy our securities and unit trust trading services.

 如您持有任何投資或證券戶口,您需要確認現時不是受僱於任何持牌法團或註冊機構從事證券及期貨條例(「條例」)界定的受規管活動。否則,根據證券及
 - 期貨事務監察委員會持牌人或註冊人操守準則,您如欲繼續享用本行所提供的證券或投資服務,您需要得到僱主的書面同意。

 b. You should undertake to promptly notify the Bank if you become or cease to be employed by any licensed or registered person to carry on regulated activities as defined in the Ordinance. 您必須承諾如將受僱或不再受僱於任何持牌法團或註冊機構從事條例界定的受規管活動時,立即通知本行。
 - 3. Please return your completed form either (1) by mail to "The Hongkong and Shanghai Banking Corporation Limited, P O Box 72677, Kowloon Central Post Office, Kowloon, Hong Kong", or (2) by visiting your nearest HSBC Branch. Your request will normally be processed within 7 working days upon our receipt of your form. 請將已填妥的表格 (1) 寄回九龍中央郵政局郵政信箱 72677 號「香港上海滙豐銀行有限公司」收,或 (2) 交回就近滙豐分行。本行將在收到您的申請表後七個工作天內處理您的申請。
 - 4. For change of personal information for MPF accounts, life insurance policies with HSBC Life (International) Limited and general insurance policies that are underwritten by AXA General Insurance Hong Kong Limited, customers are kindly requested to complete separate MPF and insurance forms respectively.

如欲更改強積金戶口、滙豐人壽保險(國際)有限公司的人壽保險保單及由安盛保險有限公司所承保的一般保單的個人資料,請分別填寫有關的強積金及保險表格。

Customer Details and Effective Date of Change(s) 客戶資料及更改資料生效日期 (Must be Completed 必須填寫)

Full Name 全名	(For Joint Accounts, please state the full name of the person to whom the following information is related.) (如屬聯名戶口,請註明下列資料所屬者的全名。)			
	(Please write down all Identification Document Numbers recorded with the Bank, especially if you have multiple accounts registered with different personal identity number and document, for which the following changes will apply. Failure to do so may result in your request not being updated. 為使本行能更改以下的資料,請列出所有紀錄在本行的身分證明文件號碼,特別是如果您曾經以不同的個人身分證明文件及號碼登記多於一個戶口。如果沒有提供該等資料可能會導致不能根據您的指示作更新。)			
Identification Document Details 身分證明文件資料	Type 種類: Hong Kong Identity Card 香港身分證			
	☐ Passport 護照 (Place of Issue 簽發地點)			
	☐ Other 其他			
	(Place of Issue - Name of ID Document 簽發地點-身分證明文件的名稱)			
	Number 號碼: If you have previously opened at least two investment accounts with different personal identity documents/numbers, and subsequently requested the Bank to change records of personal identity documents/numbers into one personal identity document and number. 若您之前以不同的個人身分證明文件/ 號碼登記至少有兩個投資戶口,並隨後要求銀行改變個人身分證明文件/ 號碼記錄成為只有一個個人身分證明文件及號碼。 If you have previously maintained Joint Investment Account and after the principal account holder has deceased, the investment account has changed the status to sole account. The principal account holder is usually the 1st named holder in the account name. If you are uncertain as to who is the principal account holder of the Joint Investment Account, please contact our staff at local HSBC branch. 若您之前持有聯名投資戶口,而第一戶口持有人已身故後,投資戶口已經改變為單名戶口。一般而言,戶口持有人名稱排第一者即為第一戶口持有人。若不清楚那一戶口持有人為聯名投資戶口的第一戶口持有人,請聯絡本港分行的職員查詢。			
Effective Date 生效日期	□ With Immediate Effect 即時生效 □ From 由 □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □			

New Customer Information/Address (Complete only those details to be changed)

新客戶資料/ 地址 (只需填寫所需更改的資料)

Please update the following change(s) (if any) to the records maintained with the Bank under the Identification Document Number(s) stated above. 請補誌下列的更改(如有)於貴行以上述的身分證明文件號碼建立的紀錄。

- Note 注意: 1. * Please provide your personal mobile number / email address that is exclusively for your own use to ensure that your confidential account or transaction related information is delivered to the mobile number / email address that is accessible by you only. 情提供您個人專用的手提電話號碼/電郵地址,以確保有關閣下戶口或交易的信息被傳送到只能被閣下接收及開啟的手提電話號碼/電郵地址。
 - 2. ^ If your mobile number and/or email address and/or identification document number are/is changed in our record, the registered FPS record linked with the previous mobile number/email address/identification document will be deregistered automatically by the next working day. Please register FPS again via Personal Internet Banking or HSBC HK Mobile Banking app. 如您已更改您的手提電話號碼及/或電郵地址及/或身分證明文件號碼。以舊手提電話號碼/電郵地址/身分證明文件號碼登記「轉數快」的紀錄將於下一個工作天或之前自動刪除。請於個人網上理財或香港滙豐流動理財應用程式重新登記「轉數快」。

Telephone Number	Note 注意: For overseas number, please add country/region and area code (if any) in front of the number. 如海外號碼,請於號碼前加入國家/ 區域及地區編碼(如有)。			
電話號碼	Residential 住宅	Office 辦事處		*^Mobile Phone/Pager 手提電話/ 傳呼機
Fax Number 傳真號碼	Residential 住宅		Office 辦事.	處
*^ Email Address 電子郵箱地址	(Maximum 70 characters 不可多於)	70 個字母或符號)		

>> ASV-NSC/CPD

New Customer Information/Address (Continued) 新客戶資料/ 地址 (續)

	Type 種類	Othor			
	│	++ A1	Place of Issue - Name of ID Document 簽發地點一身分證明文件的名稱)		
	Number 號碼	Nationality (Cou	untry/Region) 國籍 (國家/ 地區)		
		Multiple Nationalities (Countries/Regions): Yes 是 No 否 多重國籍(國家/地區):			
	Passport Place of Issue 護照簽發地點	☐ Add 增加 ☐			
		☐ Change 更改			
	Customer Title 客戶稱謂		To 至:		
	□ Mr 先生 (M) □ Mrs 太太 (R) □	Miss 小姐 (I)	Ms 女士 (S) □ Other 其他		
	Please update the above information to: 請更新以上資料至: All Accounts 所有戶口				
	Selected accounts, please specify ac 指定戶口,請列明戶口號碼作將來客戶班		future customer correspondence:		
	Note 注意:Customer's title must align with the customer's gender (e.g. Mr for male, Lady/Ms for female) unless those titles which are gender neutral (e.g Doctor, Professor etc.). 稱謂必須與性別相符(例如:先生屬男性,夫人/ 女士屬女性)。中性稱謂(如:醫生,教授等)除外。				
	Customer Gender 客戶性別	<u> </u>	Checked and Copied (Initial)		
	\square Male 男 (M) \square Female 女 (F)	7)			
Identification Document	will apply to all accounts of	of the customer.	ant information shown on customer's identification document and。右關答判收面新卒所有安戶的戶口紀錄。		
Details 身分證明文件資料	更新的性別必須與身分證明文件上的有關資料相符。有關資料將更新至所有客戶的戶口紀錄。 Have you recently submitted Credit Card Application Form with existing identification document? Yes No (application is under processing) 您最近有沒有使用現時的身分證明文件提交了信用卡申請表?(申請仍在處理中) 是 沒有				
	Note 注意:	- 1372 13 1273 20.0 4323			
	1. For a customer with Renminbi account or Integrated Account with Renminbi Savings only: 只適用於人民幣戶口或設於綜合理財戶口內的人民幣儲蓄客戶:				
	a. Change of identification docum 身分證明文件不可由香港身分證轉為		ng identity card to non-Hong Kong identity card is not allowed.		
	b. When change of identification document from non-Hong Kong identity card to Hong Kong identity card, the relevant regulations of renminbi business relating to Hong Kong residents will apply. 當身分證明文件由非香港身分證轉為香港身分證時,有關香港居民的人民幣業務規定將適用。				
	2. If you have set up automated phonebanking service with existing identification document, please designate one existing phonebanking service account to operate your phonebanking service. Please note that access to your phonebanking service will only be available by using this designated account. Please complete the "Personal Phonebanking Service Special Instructions/Cancellation Request Form" for registration of third party transfer accounts, if required. 如您使用现時的身分證明文件開設自動電話理財服務。請指定一個您理時使用的電話理財服務戶口。請注意,您只能使用該指定的電話理財				
	戶口繼續享用電話理財服務。如有需要,請自行填妥「個人電話理財服務特別指示/取消服務申請表格」,設定第三者轉賬戶口。 Designated Phonebanking Service Account 指定的電話理財戶口:				
	Phonebanking service account will be assigned by the Bank if not specified. 如不填寫,本行將為客戶指定一個電話理財戶口。				
	If you already have set up automated phonebanking service with new identification document, you can continuously use this phonebanking service. Please note that access to your phonebanking service will only be available by using the account(s) under new identification document. 如您已使用新的身分證明文件開設自動電話理財服務,您可以繼續使用自動電話理財服務而不需另行指定。請注意,您只能使用新的身分證明文件開設的戶口享用電話理財服務。				
	For added convenience, you may set up "automatic account registration" instantly through automated phonebanking service to access all existing and future self-name bank accounts and credit cards through phonebanking. 為方便起見,您更可透過自動電話理財服務即時登記「自動戶口登記服務」,使現有及將來開立的單名及信用卡賬戶均可自動享有電話理財服務。				
Change of Convegnending	(Applicable to Renminbi Current Accou	unt only 只適用於人	民幣往來戶口)		
Change of Corresponding Renminbi Savings A/C 更改同名的人民幣儲蓄戶口	Renminbi Current Account Number 人图	民幣往來戶口號碼	New Renminbi Savings Account Number 新人民幣儲蓄戶口號碼		
	□ + Self-Employed 自僱 (S) □ + Full-time Employed 全職 (F) □ + Part-time Employed 兼職 (F)				
	□ Not Currently Employed 非在職 (X)				
	+ For self-employed, full-time employed or part-time employed Customers, please also complete the employment information below: 白僱,全職或兼職的客戶,亦須墳寫下列的職業資料:				
† Employment Status 職業狀況	令 New Occupation 新職業		New Job Title (if applicable) 新工作職位(如適用)		
	New Employment Start Date (if applicable)		中 Name of New Employer/Business 新僱主/公司名稱		
	新任職日期 (如適用)	th/Year 月/年)			

New Customer Information/Address (Continued) 新客戶資料/ 地址 (續)

	New Monthly Salary (HKD) 新月薪 (港幣)
	□ below 5,000 以下(0) □ 5,000 - 9,999 (1) □ 10,000 - 14,999 (2) □ 15,000 - 19,999 (3) □ 20,000 - 29,999 (4)
	□ 30,000 - 49,999 (5) □ 50,000 - 69,999 (6) □ 70,000 - 99,999 (7) □ 100,000 - 199,999 (8) □ 200,000 or above 或以上(9)
	中 New Employer/Business Industry 新僱主/公司業務
	□ Manufacturing 製造 □ Import/Export/Wholesale 出入口/ 批發 □ Finance/Insurance 金融/ 保險 □ Construction 清海 □ □ Patril 電信 □ □ Patril 電信 □ □ Patril 電信 □ □ □ Patril 電信 □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □
	□ Construction 建築 □ Communications 通訊 □ Retail 零售 □ Business Services 商用服務
	□ Transport 運輸 □ Real Estate 地產 □ Restaurants 飲食 □ Public Services 公共服務
	□ Hotel/Boarding Houses □ Personal and Household □ Amusement & Recreation Services □ 万字 □ 万
# Employment Status	□ Primary & Pre-primary Education 小學及學前教育 □ General Secondary Education 中學
職業狀況	□ Tech & Vocational Sec Edu 職業及專業教育 □ Higher Edu & University 大學及專上課程
	□ Engineering 工程 □ Hairdressing & Beauty 理髮及美容 □ Health Care 醫療服務
	□ Union & Organisations 工會 / 組織活動 □ Legal 法律 □ Leisure & Entertainment 娛樂
	□ Charity (Non Govt Bodies) 慈善活動 □ Travel & Tourism 旅遊 □ Utilities (Electricity) 公用事業 (電力)
	□ Utilities (Gas) 公用事業 (煤氣) □ Utilities (Water) 公用事業 (水務)
	□ Science and Technology 科學及資訊科技 □ Industrial 工業 □ Logistics 物流 □ Sports Activities 體育活動
	□ Other (please specify) 其他 (請說明):
Address 地址	(Please complete "Address Type", "Address Details" and "Accounts Required to Change Correspondence Address" sections. 請填寫「地址類別」、「地址資料」及「需更改通訊地址的戶口」部分。)
	Residential • Residential and Correspondence • Correspondence • Office • Office and Correspondence
▲ Jinana Trong 地址新刊	住宅 住宅及通訊 通訊 辦事處及通訊
Address Type 地址類別	□ Others (please specify): 其他(請說明):
	・ * "Accounts Required to Change Correspondence Address" section must be completed. 必須填寫「需更改通訊地址的戶口」部分。
Address Details 地址資料	(Please complete in English except the address is in mainland China 除中國內地地址外,請以英文填寫)
● Room/Flat/Floor/Block	
室/樓/座	L Room 室 L Flat 室
● Name of Building 大廈名稱	
● Name of Estate 屋邨名稱	
● Number and Name of Street/ Road 門牌號數及街道名稱	
• Disease of the	
● District 地區	□ Hong Kong 香港 □ Kowloon 九龍 □ New Territories 新界
For Overseas Address Only	Note 注意: ** If you would like to change the Country(ies)/Jurisdiction(s) for Residential and(or) Correspondence
只適用於海外地址	Address(es), please fill in another "Tax Residency Self-Certification Form" to declare your latest tax status.
- *Country/Region and Postal Code 國家/ 地區及郵區編碼	如您需要更改住宅及(或)通訊地址的國家/ 地區,請另外填寫個人稅務居民自我證明表格以申報您最新的稅務狀況。 Additional blank copies of the Individual Tax Residency Self-Certification Form (CRS-I (HK)) can be
Code may receive and and	obtained from HSBC CRS website: www.crs.hsbc.com/en/rbwm/hongkong.
	您可以在以下網站下載空白的個人税務居民自我證明表格(CRS-I (HK)):www.crs.hsbc.com/en/rbwm/hongkong。
	(Applicable to Address in mainland China or Taiwan Only 只適用於中國內地或台灣地址)
Chinese Correspondence	Note 注意: Please use simplified Chinese characters for address in mainland China and traditional Chinese characters for address in Tolynon, 如果中國政府與中央政府。
Address 中文通訊地址	address in Taiwan. 如為中國內地地址,請以簡體中文填寫;如為台灣地址,請以繁體中文填寫。
[Applicable to Integrated	□ Same as above 與上述地址相同
Account (including its linked	Chinese Correspondence Address Details 中文通訊地址資料: Taiwan 台灣 Mainland China 中國內地
and Current account /	
Investment Services / Unit	
Trusts / Securities account /	
Credit Card only 只適用於綜合理財戶口(及其❖	
】 只週用於綜合理期戶口(及具❤ 】 自動櫃員機卡或 Mastercard 扣	
服卡)/ 港元儲蓄及往來戶口/	
投資服務/單位信託基金/證券	
戶口/信用卡 	
	[Applicable to Integrated Account (including its linked *ATM Cards or Mastercard
Opt-out Chinese	Debit Cards) / HKD Savings and Current account / Investment Services / Unit Trusts / Opt-out Chinese
Correspondence Address 刪除中文通訊地址	Securities account / Credit Card only
	服務/單位信託基金/證券戶口/信用卡]
	enewal of ATM cards only. 只適用於補發或更換自動櫃員機卡。

New Customer Informat	tion/	'Address (Continued) 	「客戶資料/ 地址	(續)	
changing any of their address have a Margin FX Trading Se 基於美國及加拿大就有關證券交易投資服務。如果您擁有外匯开展買 Please also note that custome continue to enjoy our securitie FX Trading Account and all of the disparate of the dispara	es on ervices on ervices on ervices along manager of the ervices	our record to US or CN will not be, you will be required to close you will be required to close you by a family a famil	ee able to continue to enjoy r Margin FX Trading Accord 在本行紀錄的任何地址更改為身態的外匯孖展買賣戶口。 changing any of their addre you have a Margin FX Tradix 你不行紀錄的任何地址更改為下倉盤平倉及取消您的外匯孖展可會與不可以不可以不可以不可以不可以不可以不可以不可以不可以不可以不可以不可以不可以不	our saunt ause essess cading essess cading ess, to the saunt broad to	加拿大地址,均不可繼續享用本行所提供的任何證券或基金 on our record to South Korea, will not be able to g Services, you will be required to close your Margin 址 (而客戶同時為南韓公民),均不可繼續享有本行所提供戶口。 nds, bank deposits (including CDs), securities or any te Bank a new form W-8BEN (Certificate of Foreign the Bank from time to time incorporating your new 行者發出的債券、銀行存款(包括存款證)、證券或其他投資的其他表格,在表格上納入新地址及其他更新資料。不接受。 ir nationalities or addresses on our record to US will anches). 唱請外匯相關產品(如有查詢,請聯絡本行各分行)。 约中文通訊地址需與英文通訊地址相同。 und China or Taiwan in Chinese. For details, please atted from time to time. ‡(個人客戶)」,列表內容將不時更新。	
), 101 / (All 101 / All 10			Denosit Rox 戶□/信用卡	號碼/	保管箱	
Account/Credit Card Number/Safe Deposit Box 戶口/信用卡號碼/保管箱 All (ls (if any) maintained with the Bank under the 的身分證明文件號碼開立的。		
		1.	3.		5.	
Accounts Required to		2.	4.		6.	
Change Correspondence						
Address 需更改通訊地址的戶口		Safe Deposit Branch and Locker	Number 保管箱分行及號碼:			
	Note 注意: 1. Customers holding HSBC Holdings plc shares in their names are kindly requested to notify Central Registration Hong Kong Ltd., GPO Box 269, Hong Kong direct of any change in their address. 持有滙豐控股有限公司股票者,地址有任何更改時請直接通知香港中央證券登記有限公司,地址為香港郵政總局信箱 269 號。 2. If you want the updated correspondence address to apply to All accounts including cancelled credit card(s) with outstanding balance, please specify above the cancelled credit card number(s) to ensure card statements and related communications are sent to your updated address. Otherwise, the correspondence address of all cancelled credit card(s) will not be updated. 如欲更改所有戶口包括已取消但仍有結欠的信用卡戶口的通訊地址,請於以上列明該已取消的信用卡戶口號碼以確保信用卡戶口結單及有關通訊能郵寄至您的新地址。否則,新的通訊地址將不會更新至所有已取消的信用卡戶口。					
Others 其他						
Signature and Other Inf	orm	nation 簽署及其他資料				
Signature(s) (All concerned parties must sign for Joint Account(s) requiring Joint Signatures.) 簽署(聯名戶口而需聯名簽署者,有關人士均需簽署。) Name of Signatory(ies) 簽署人姓名 (For Joint Account or if this form is signed by an Attorney. 適用於聯名戶口或如這表格是由代理人簽署。)						
Account Number (#Specify any one account number to						
Note 注意:# Credit Card signature is not applicable for customer instruction request verification [Except the customer only has maintained Credit Card account(s) with the Bank]. # 信用卡簽署不適用於核對客戶指示(若客戶在本行只持有信用卡戶口除外)。						
		For Bank	Use Only 銀行專用			
Customer maintains Investmer	nt Acc	count and trades Hong Kong stocks	(Applicable to Change of C	Custo	mer ID).	
☐ No ☐ Yes – Guide cu	ustome				Investor Identification Regime (HKIDR) via MWS	
Customer does NOT maintain any Renminbi account nor Integrated Account with Renminbi Savings (Applicable to Change of Customer ID to non-HKID).						
Customer maintains Mortgage account (Applicable to change of customer name).				☐ ID Sighted		
No Yes (Attached solicitor certified true copy of Deed Poll & Branch Chop and Authorised Signature						
Mortgage account number: (with Signature Number or Staff ID)						
Chinese Mailing Name (Applicable to customer registered with a Chinese correspondence address - address in mainland China / Taiwan)						

Updated Signature Card also submitted.