



PICS 2020Jun

**Unemployment Benefit Claim Form**  
**失業延繳保費保障申請書**

Policy No. 保單號碼: \_\_\_\_\_

Date 日期: \_\_\_\_\_

 New claim 首次索償       Further claim 再度索償

- You should ask your previous employer to counter sign at the end of this form.  
您的前僱主必須在本表格的最後部分加簽。
- Please attach letter of redundancy of employment and last payroll with breakdown on Severance Payment.  
請附上有關的解僱信及最後的工資單(列明遣散補償)。
- If you are a self-employed professional, please attach a letter from your accountant stating that there are no further funds coming into the business and you could not find enough work to meet all your reasonable business and living expenses.  
如屬自僱專業工作人士,請附上您會計師的函件,註明您的業務並無注入新資金,而您的營業額亦不足以應付合理的業務及生活開支。
- If the benefit payments are settled in currencies other than the policy currencies/currency of levy cap i.e. HKD as provided by the Insurance Authority, the benefit payments would be subject to the change according to the prevailing exchange rate of policy currencies/HKD to payment currencies to be determined by the Company from time to time. The fluctuation in exchange rates may have impact on the amount of payments. By choosing the payment currency(ies) other than local currency, you are subject to the exchange rate risks. Exchange rate fluctuates from time to time. You may suffer a loss of your benefit values as a result of the exchange rate fluctuations. 如利益支付款項的貨幣不是以保單貨幣或保險業監管局訂定徵費上限的貨幣(即港幣)支付,該利益支付款項將會受本公司不時釐定的保單貨幣對支付貨幣/港幣的匯率而改變。匯率之波動會對款額構成影響。選擇非本地貨幣結算支付款項,您須承受匯率風險。匯率會不時波動,您可能因匯率之波動而損失部分的利益價值。

(Only applicable to claims initiated over the telephone) This claim form is prepared by our Tele-Consultant with your [ie. the claimant] instruction based on (i) information maintained in our record and (ii) additional information you [claimant] provided to us during the phone call dated \_\_\_\_\_ for the purpose of making a claim. Before signing and returning the completed form to us, please carefully read the information printed in the claim form and supplement any information to ensure that it is accurate, complete and up-to-date for our processing of the claim. You should also submit, together with this form, any documents that the Tele-Consultant advised you to, where appropriate. (只適用於透過電話申請索償)此表格是透過我們的電話服務顧問依照您〔索償人〕的指示,並根據(i)本公司的所有資料/記錄及(ii)於\_\_\_\_\_的電話通話中您〔索償人〕提供的附加索償資料所預先填寫以作申索用途。請您在簽署並交回已填妥的表格前,務必細閱表格上的所有資料,更正及/或提供補充資料,以確保資料正確、完整和準確。你亦應連同此表格,提交所有電話服務顧問建議您一併遞交的文件(如適用)。

**Part I: To be completed by the insured 第一部分: 由受保人填寫**

A. Details of Life Insured* 受保人資料*		
1. Name of Life Insured in English (Surname first) 英文姓名	2. Chinese Name 中文姓名	3. <input type="checkbox"/> Mr 先生 <input type="checkbox"/> Ms 女士 <input type="checkbox"/> Mrs 太太 <input type="checkbox"/> Miss 小姐
4. HKID No. / Passport No. 香港身份證或護照號碼	5. Age 年歲	
6. Correspondence Address 通訊地址		
7. Telephone No. 聯絡電話 (Please provide telephone no. with its country/region. 請提供聯絡電話及其所屬國家/地區。)		
<input type="checkbox"/> Hong Kong SAR 香港特別行政區 (852) <input type="checkbox"/> Mainland China 中國內地 (86) <input type="checkbox"/> Other Country/Region 其他國家/地區 _____		Telephone no. 聯絡電話 _____
8. Do you hold a HSBC Premier Account 您是否卓越理財戶口持有人 <span style="float: right;"><input type="checkbox"/> Yes 是      <input type="checkbox"/> No 否</span>		
B. Details of employment 就業資料 (If more than one occupation, please state all 倘若有其他職業,請詳細列出)		
9. Position 職位	10. Industry 行業	11. Job Activities 工作範圍
12. Employer's name, address and telephone number 僱主名稱、地址及電話		
13. Was your employment full time, part-time or self-employed? 您是全職、兼職還是自僱人士? <input type="checkbox"/> Full time 全職 <input type="checkbox"/> Part-time 兼職 <input type="checkbox"/> Self-employed 自僱		
14. Please state if the nature of the contract you were employed under was permanent, fixed term, short term or temporary. Please provide details of the contract (including number of hours employed) or copy of the contract. 請註明您是按長期合約、定期合約、短期合約或臨時合約受僱,及提供有關合約的詳情(包括受僱時數)或合約副本。		
15. How many hours per week did you work? 您每星期工作多少小時?		
16. Please give the date when you first became aware that unemployment was imminent. 請註明您首次知悉即將不獲僱用的日期。(DD 日/MM 月/YYYY 年)		

Please ✓ the appropriate box. 請在適當的方格內加上✓號。

 \* If a claim is made on the Payor's unemployment benefit, please complete this form with respect to the Payor instead of the Insured.  
 若此為付款人失業延繳保費之賠償申請書,請以付款人資料回答。

B. Details of employment (Cont'd) 就業資料(續)	
17. Have you been given any prior written notice of impending termination of employment? 您是否事先獲任何書面通知即將終止受僱? If YES, please give date of notice. 如答「是」, 請註明有關通知的日期。(DD 日/MM 月/YYYY 年) _____	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否
18. Have you been offered payment in lieu of notice? 您是否獲發代通知金? If YES, please state period of notice involved. 如答「是」, 請註明所涉及的通知期間。 _____ to 至 _____	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否
19. If you are a self-employed professional: 如屬自僱專業工作人士: a) Please give the date you first became aware that your business was no longer viable. 請註明您首次知悉業務不能繼續經營的日期。 _____ b) How long were you continuously working before becoming unemployed? 在失業前, 您已持續工作的時間有多久? _____	
20. How long were you employed by the above employer? 您受僱於上述僱主的時間有多久?	Years 年      Months 月 _____
21. Was your unemployment 您失業是 (a) Voluntary? 出於自願? (b) Caused by redundancy? 由於被裁員?	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否 <input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否
22. Please state the date employment actually ceased. 請註明終止受僱的確實日期。(DD 日/MM 月/YYYY 年) _____	
23. Was your employment terminated due to misconduct? 您是否由於行為不當而終止受僱?	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否
24. Have you been given any prior verbal or written warnings? 您曾否事先被口頭或書面警告?	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否
25. Are you a relative of your previous employer? 您與前僱主是否具有親屬關係? If YES, please state the relationship. 如答「是」, 請註明有關親屬關係。 _____	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否

# Data Privacy Notice

Notice relating to the Personal Data (Privacy) Ordinance

We protect your privacy. Read this notice to find out how we collect, store, use and share your personal data.

## 1

### HOW WE COLLECT AND STORE YOUR DATA

#### We collect your data

- when you interact with us, apply for and use our products and services
- visit our websites (please see the "Privacy and Security" section of [www.hsbc.com.hk](http://www.hsbc.com.hk) and refer to "Use of cookies policy" for details of how we use cookies)
- from other people and companies, including other HSBC group companies

We may store your data locally or overseas, including in the cloud. We apply our global data standards and policies wherever your data is stored.

We're responsible for keeping your data safe in compliance with Hong Kong law.

## 2

### WHAT WE USE YOUR DATA FOR

#### We use your data

- to send you direct marketing if you've consented to it
- to consider applications for, offer, provide and manage products and services  
*For example: (i) insurance, annuities, pensions and health and wellness products and services; (ii) educational materials; (iii) products and services relating to campaigns and promotions which you have signed up to*
- to design and improve our products, services and marketing
- to help us and other HSBC group companies comply with laws, regulations and requirements, including our internal policies, in or outside Hong Kong
- to detect, investigate and prevent financial crimes
- for the other purposes set out in section B

## 3

### WHO WE SHARE YOUR DATA WITH

#### We share your data with

- other HSBC group companies
- third parties who help us to provide services to you or who act for us
- third parties who you consent to us sharing your data with
- local or overseas law enforcement agencies, industry bodies, regulators or authorities
- the other third parties set out in section C

We may share your data locally or overseas.

#### You can access your data

You can request access to the data we store about you. We may charge a fee for this.

You can also ask us to

- correct or update your data
- explain our data policies and practices

#### You control your marketing preferences

You control whether you receive marketing from us.

You can change this at any time by contacting us.

#### You can contact us

[dfv.enquiry@hsbc.com.hk](mailto:dfv.enquiry@hsbc.com.hk)  
The Data Protection Officer  
HSBC, PO Box 72677,  
Kowloon Central Post Office,  
Hong Kong

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Hong Kong

## 資料私隱通知

關於個人資料(私隱)條例的通知

我們致力保護您的私隱。請閱讀此通知，了解我們如何收集、儲存、使用及披露您的個人資料。

### 1

#### 我們如何收集及儲存您的資料

##### 我們收集您資料的途徑包括

- 您與我們互動，向我們申請及使用我們的產品和服務
- 您瀏覽我們網站(有關我們如何使用「cookies」的詳情，請參閱我們網站 [www.hsbc.com.hk](http://www.hsbc.com.hk) 進入「私隱與保安」閱覽「Use of cookies 政策」)
- 其他人士及公司(包括其他滙豐集團旗下公司)

我們可能將您的資料儲存於本地或海外，包括雲端。無論您的資料儲存於何處，均受我們的環球資料標準及政策約束。

我們有責任根據香港法律保護您的資料安全。

### 2

#### 我們如何使用您的資料

##### 我們將您的資料用於

- 經您同意後向您發送直接促銷資料
- 考慮申請、為您推薦、提供及管理產品與服務  
*例如：(i) 保險、年金、退休金、健康與保健產品及服務；(ii) 教育材料；(iii) 關於您已報名參與之活動及推廣的產品與服務*
- 設計及改進我們的產品、服務及市場推廣活動
- 幫助我們及其他滙豐集團旗下公司遵守香港或其以外的國家或地區的法律、法規和要求，包括我們的內部政策
- 偵測、調查及預防金融罪案
- B 部分所列的其他目的

### 3

#### 我們與誰披露您的資料

##### 我們與下列人士披露您的資料

- 其他滙豐集團旗下公司
- 幫助我們向您提供服務或代表我們行事的第三方
- 您同意我們與之披露您資料的第三方
- 本地或海外執法機構、行業組織、監管機構或權力機關
- C 部分所列的其他第三方

我們可能在本地或海外披露您的資料。

#### 您可查閱自己的資料

您可要求查閱我們所儲存有關您的資料。我們可能就此向您收取費用。

您可要求我們

- 改正或更新您的資料
- 說明我們的資料政策及慣例

#### 您可控制自己的市場推廣偏好

您可控制您會否從我們收取市場推廣資料。

您可隨時聯絡我們對此作出更改。

#### 您可聯絡我們

[dfv.enquiry@hsbc.com.hk](mailto:dfv.enquiry@hsbc.com.hk)

資料保護主任

香港上海滙豐銀行有限公司  
香港九龍中央郵政局  
郵政信箱 72677 號

**A****收集及儲存****我們或會**

- 收集生物辨識、醫療及健康/生活模式資料，例如您的心跳率、身高體重指數及步數統計
- 基於您的流動或其他電子裝置收集您的地域及位置資料
- 從代表您的人士或您透過我們服務與之往來的人士收集資料
- 從公開渠道、資料整合機構及其他我們接觸得到的渠道收集資料
- 從您受益或受保於我們的保險下的保單持有人或保單成員收集資料

若您不向我們提供資料，我們可能無法提供產品或服務。

我們亦可能透過以下途徑衍生有關您的資料

- 整合我們及其他滙豐集團旗下公司收集的有關您的資料
- 分析您與我們的互動及我們已收集得來有關您的資料
- 於您瀏覽我們網站或應用程式時使用 cookies 或類似技術

**B****使用****我們將您的資料用於**

- 處理及安排索償
- 幫助我們遵守包括香港或其以外的地區或國家的法律或監管機構對我們或滙豐集團現有或所收到的相關監管規定或要求。這些監管規定或要求可能是我們必須遵從或選擇自願遵從的
- 進行身份審查、身體檢查或信用審查
- 設立及維持滙豐集團的信貸及風險相關準則(例如承保準則、健康及保健準則，以及用於資料分析及人工智能的準則/算法)
- 管理我們業務，包括行使我們的法律權利
- 釐定、支付或收取欠您或欠我們的款項
- 與滙豐集團旗下公司所持有的資料核對，以供作本通知所列明的用途
- 於第三方網站上為您提供個人化廣告(這可能涉及我們將您與他人的資料進行整合)
- 與上述用途相關或經您同意的其他用途

**若您提供他人的資料**

若您向我們提供有關其他人士的資料，您應按本通知所述，告知該人士我們將如何收集、使用和披露其資料。

**C****披露****我們與下列人士披露您的資料**

- 本地或海外的法律、監管、執法、政府和稅務等機構或權力機關，以及執法機構與金融業界之間的任何合作夥伴
- 交易(或潛在交易)下收購保單權益或承擔保單風險的一方，例如再承保人
- 收款人、受益人或任何為我們的客戶或您行事的人；或任何為收取保單賠償或為其他目的而資料被提供的人
- 代表或為我們提供服務的醫院、診所、醫生、化驗所、技術員、理賠員、風險情報提供機構、法律顧問或私家偵探
- 我們可能轉讓業務、保單或資產的任何第三方，以便其評估我們的業務及在轉讓後使用您的資料
- 獎賞、合作品牌或忠誠計劃的合作夥伴及供應商，以及慈善或非牟利機構
- 社交媒體廣告合作夥伴(可查看您是否擁有或使用我們的產品及服務，並向您及與您個人資料相似的人士發送我們的廣告)

我們可能與上文並未列出的其他人士披露您的匿名資料。在此情況下，有關資料將無法識別出您的身分。

**D****直接促銷**

指我們使用您的資料向您發送由我們或我們的合作品牌、獎賞或忠誠計劃合作夥伴、慈善機構或其他第三方金融機構及服務供應商所提供或舉辦的金融、保險、退休金、年金或相關產品、服務和優惠詳情(例如健康與保健)及推廣活動的詳細資料。

向您進行市場推廣時，我們或會使用您的資料，例如人口統計資料、您感興趣的產品及服務、交易行為、投資組合資料、位置資料、社交媒體資料、分析、健康及保健資料和來自第三方的資料。

我們不會向他人提供您的資料，以供其向您推廣產品及服務。如有此意，我們會另行徵求您的同意。

本通知於我們儲存您的資料期間適用。我們亦會每年向您提供此通知的最新版本。若我們將您的資料用於新用途，則會徵求您的同意。

注意：中英文本如有任何歧義，概以英文本為準。

### C. Personal Information Collection Statement (Cont'd) 收集個人資料聲明(續)

- (4) co-branding partners of HSBC and members of the HSBC Group (the names of such co-branding partners will be provided during the application process of the relevant services and products, as the case may be); and 滙豐及滙豐集團成員的合作品牌夥伴(該等合作品牌夥伴的名稱將會於申請有關服務及產品(視情況而定)時提供); 及
- (5) charitable or non-profit making organizations; 慈善或非牟利機構;
- (iv) in addition to marketing the above services, products and subjects itself, HSBC also intends that from time to time it may provide the data described in paragraph (f)(i) above to all or any of the persons described in paragraph (f)(iii) above for use by them in marketing those services, products and subjects, and HSBC requires the data subject's written consent (which includes an indication of no objection) for that purpose; 滙豐除促銷上述服務、產品及標的以外，滙豐亦擬不時將以上 (f)(i) 段所述的資料提供予以上 (f)(iii) 段所述的全部或任何人士，以供該等人士在促銷該等服務、產品及標的中使用，而滙豐為此用途須獲得資料當事人書面同意(包括表示不反對);
- (v) HSBC may receive money or other property in return for providing the data to the other persons described in paragraph (f)(iv) above and, when requesting the data subject's consent or no objection as described in paragraph (f)(iv) above, HSBC will inform the data subject if it will receive any money or other property in return for providing the data to the other persons. 滙豐可能因按以上第 (f)(iv) 段所述將資料提供予其他人士而獲得金錢或其他財物的回報，而當滙豐徵求資料當事人給予以上第 (f)(iv) 段所述的同意或不反對表示時，倘若滙豐會因提供資料予其他人士而獲得任何金錢或其他財物回報，其將會告知資料當事人。
- If a data subject does not wish HSBC to use or provide to other persons his data for use in direct marketing as described above, the data subject may exercise his opt-out right by notifying HSBC. 資料當事人如不希望滙豐使用其資料或把其資料提供予其他人用於以上所述的直接促銷用途，可通知滙豐以行使其選擇權拒絕促銷。**
- (g) Under and in accordance with the terms of the Ordinance and the Code of Practice on Consumer Credit Data approved and issued under the Ordinance, any individual has the right: 根據該條例的條款及該條例核准及發出的個人信貸資料實務守則，任何個人有權：
- (i) to check whether HSBC holds data about him and of access to such data; 查核滙豐有否持有其資料及查閱該等資料；
- (ii) to require HSBC to correct any data relating to him which is inaccurate; 要求滙豐改正任何有關其不準確的資料；
- (iii) to ascertain HSBC's policies and practices in relation to data and to be informed of the kind of personal data held by HSBC; and 查明滙豐對於資料的政策及做法及獲告知滙豐持有的個人資料的種類；及
- (iv) in relation to consumer credit, to be informed on request whether any or which items of data are routinely disclosed to credit reference agencies or debt collection agencies, and be provided with further information to enable the making of an access and correction request to the relevant credit reference agency or debt collection agency. 就個人信貸而言，要求獲告知是否有任何或哪些資料會被例行披露予信貸資料服務機構或追討欠款公司，並獲提供進一步資料，藉以向有關信貸資料服務機構或追討欠款公司提出查閱和改正資料的要求。
- (h) In accordance with the terms of the Ordinance, HSBC has the right to charge a reasonable fee for the processing of any data access request. 根據該條例的條款，滙豐有權就處理任何查閱資料的要求收取合理費用。
- (i) The person to whom requests for access to data or correction of data or for information regarding policies and practices and kinds of data held are to be addressed is as follows:
- The Data Protection Officer,  
The Hongkong and Shanghai Banking Corporation Limited,  
PO Box 72677,  
Kowloon Central Post Office,  
Hong Kong SAR  
Email: dfv.enquiry@hsbc.com.hk
- 任何關於查閱或改正資料，或索取關於資料政策及做法或所持有的資料種類的要求，應向下列人士提出：  
香港九龍中央郵政局郵政信箱 72677 號  
香港上海滙豐銀行有限公司  
資料保護主任  
電郵：dfv.enquiry@hsbc.com.hk
- (j) Nothing in this Notice shall limit the rights of data subjects under the Ordinance. 本通知中的任何條文均無限制資料當事人在該條例下所享有的權利。

### D. Declaration and Authorisation 聲明及授權

I hereby certify that the answers and statement given above are true and complete to the best of my knowledge and that I have withheld no material fact.

本人在此聲明以上所提供的資料均屬正確無訛且並無缺漏。

I authorise any insurance company or other individual organisation or government office that has any records or knowledge of me, to disclose to HSBC Life (International) Limited or its representative any information relevant to this claim. This authority shall remain valid notwithstanding my death or incapacity and a copy of this authorisation shall be as effective and valid as the original.

本人授權任何知道本人情況及持有本人任何紀錄之保險公司或其他私人、政府機構向滙豐人壽保險(國際)有限公司或其代表提供本人之有關資料。此授權書於本人死亡或喪失能力後依然生效。本授權書之影印本亦屬有效。

By signing below, I/we agree that the Company may use and disclose all personal data about me/us that the Company currently or subsequently hold for the purposes as set out in the Notice relating to Personal Data (Privacy) Ordinance which accompanies this form.

本人(等)在下方簽署即同意貴公司可按本表格隨附的關於個人資料(私隱)條例的通知內列出的用途使用及披露貴公司現時或其後持有有關本人(等)的全部個人資料。

Signature of Life Insured/Claimant 受保人/申請人簽署

Signature of Policyholder 保單持有人簽署

Name 姓名：

Name 姓名：

HKID No. 香港身份證號碼

HKID No. 香港身份證號碼

Date 日期

Date 日期

### Part II : To be completed by previous employer 第二部分：前僱主填寫

I/we, being the previous employer of \_\_\_\_\_ confirm that the information given in Section B is in all respect true and complete to the best of my/our knowledge and belief except \_\_\_\_\_ (if applicable).

本人/吾等為\_\_\_\_\_ 的前僱主，確認就本人所深知及確信，B 部分所載資料均屬真確無訛，唯\_\_\_\_\_ (如適用)除外。

Signature and chop:

Date

簽署及蓋印：

日期：

Previous employer 前僱主

Name of signatory 簽署人姓名：

Name of the company 公司名稱：

Telephone no 電話號碼：

Business address 業務地址：

(In the event of any discrepancy in respect of meaning between the Chinese and the English version, the English version shall prevail.)  
(中文譯本只供參考之用，如有爭議應以英文原意為準。)