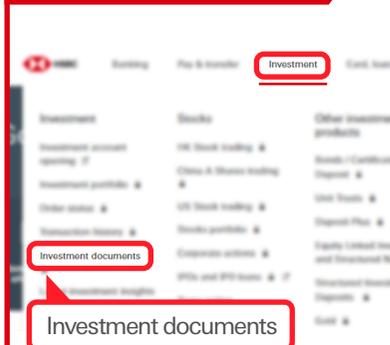


# Accessing and acknowledging your digital documents online

Thank you for having a meeting with our Relationship Manager recently.

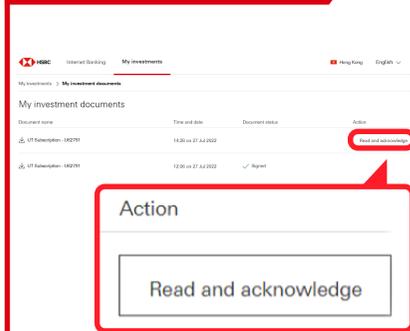
This leaflet is a guide to accessing and acknowledging the documents online through your Personal Internal Banking. Please note this service is only available for eligible investment products and you have to be physically present in Hong Kong.

## 1. Log on to Personal Internet Banking



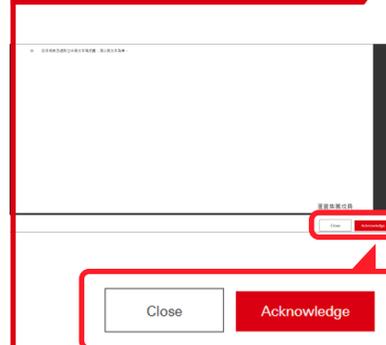
Log on to your HSBC Personal Internet Banking, hover over **“Investment”** at the top menu bar and select **“Investment documents”**.

## 2. Go to Investment Documents



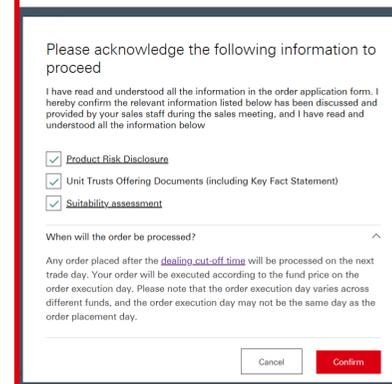
Click **“Read and acknowledge”** button to read through the document and provide your acknowledgment. There is 45 mins to read through and acknowledge; if the document has expired, please reach out to your Relationship Manager for assistance.

## 3. Read form and provide acknowledgement



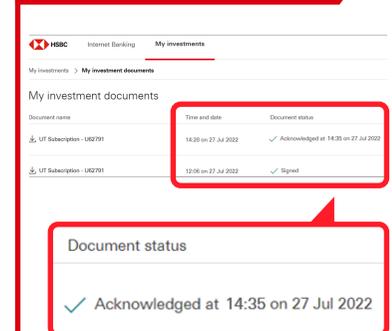
Read through the documents and click the **“Acknowledge”** button which will be enabled in 2 minutes.

## 4. Confirm order application and acknowledge your understanding



Please open and read all the documents, confirm you have discussed these with our staff, and then **Confirm** to acknowledge your understanding.

## 5. You are all set



The document is now acknowledged. You will receive an SMS once the order is executed.