

Statement of Affairs 财务状况说明书

Name in BLOCK Letters 姓名正楷: _____
 HKID No. 身份证号码: _____

Home Phone No 住宅电话: _____
 Business Phone No. 公司电话: _____
 Mobile / Pager No. 手提电话或传呼机: _____

CASH FLOW WORKSHEET 现金流量表

HK\$ (港币)

HK\$ (港币)

A. Income 收入

Major Income 主要收入	Monthly 每月
Net Salary 净入息	
Bonuses & Commission 花红及佣金	
Allowance / Overtime Pay 津贴 / 加班薪酬	
Dividends / Interest / Capital Gains 股息 / 利息收入 / 股本利润	
Rental Income 租金收入	
Other Income 其他收入 (e.g. Pension, Social Welfare Benefits) (如退休金, 社会福利)	
Total Income 总收入	(1) _____

B. Expenses (Cont'd) 支出 (续)

Insurance Plans 保险	Monthly 每月
Home 家居保险	
Auto 汽车保险	
Medical / Dental 医疗 / 牙科保险	
Life 人寿保险	
Disability 伤残保险	
Others 其他	

Investment Programs 投资项目	Monthly 每月
Monthly Investment Plans 每月投资计划	
Mandatory Provident Funds 强积金供款	
Club Savings Plans / Deposits 零存整付储蓄 / 存款	
Others 其他	

B. Expenses 支出

Living Expenses 生活支出	Monthly 每月
Housing (Rent / Mortgage Loan) 住屋 (租金 / 楼宇按揭)	
Rates 差饷	
Property Management Fee 物业管理费	
Auto Installment & Maintenance 汽车供款及维修	
Water, Electricity & Gas Fee 水、电及煤气费	
Phone (Home, Mobile or Pager) 电话 (住宅、手提或传呼机)	
Transportation Fee 交通费用	
Food & Groceries 食品及杂物	
Clothing 衣物	
Child Care 托儿	
Education 教育	
Health & Dental Care 医疗及牙齿护理	
Income Tax 入息税	
Others (e.g. Alimony Paid) 其他 (如支付赡养费)	

Personal Credit Repayments 私人信贷还款	Monthly 每月
Cards, Personal Loans & Overdrafts 信用卡、私人贷款及透支	

Discretionary Expenses 酌情开支	Monthly 每月
Entertainment 娱乐	
Vacations 度假	
Personal Care (e.g. Hair Cuts, Dry Cleaning) 个人护理 (如理发、干洗)	
Gifts & Contributions 礼物及捐献	
Household Furnishings 家居布置	
Others 其他	

Total Expenses 总支出 (2) _____

Net Cash Flow 净现金流 (3)=(1)-(2) _____

No. of Dependent Children 供养子女数目 _____

No. of Dependent Parents 供养父母数目 _____

ASSET & LIABILITY SITUATION 资产及负债情况

A. Assets 资产

		HK\$ (港币)			HK\$ (港币)
		Current Value 现值			Current Value 现值
Monetary Assets 货币资产			Investment Assets 投资资产		
Current Accounts 支票账户			Mutual Funds 基金		
Savings Accounts 储蓄账户			Stocks 股票		
Fixed Deposits 定期账户			Bonds 债券		
Multi-currency Accounts 多种货币账户			Cash Value of Life Insurance Policies 寿险现金值		
Others (e.g. Tax Refund, Receivables) 其他 (如退税或应收账款)			Company Pension Plan / MPF 公司退休金 / 强积金		
			Others 其他		
Tangible Assets 固定资产					
Principal Residence 现居					
Rental Property 出租物业					
Other Real Estate 其他房地产					
Vehicles 汽车					
Jewellery / Art / Collectibles 珠宝 / 工艺品 / 收藏品					
Others (e.g. Vessels, Machines) 其他 (如船、机器)					
			Total Asset Value 总资产值		

B. Liabilities 负债

Types of liabilities will include mortgage, personal line of credit, auto loan, tax loan, investment loan, personal loans, credit cards, instalment plans, overdrafts as well as other loans.
 负债种类包括按揭、私人透支、汽车贷款、税务贷款、投资贷款、私人贷款、信用卡、分期付款、透支及其他贷款。

Name of Creditors 债权人	Account No. 账户号码	Outstanding Balance (HK\$) 结余 (港币)	Remaining Tenor / Expiry 剩余期数 / 终止	Monthly Payment (HK\$) 每月还款 (港币)	Interest Rate (%) 利率 (%)	Credit Limit (HK\$) 信贷额 (港币)
Unsecured 无抵押借贷						
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
		Subtotal 小计		Subtotal 小计		
Secured 有抵押借贷						
1.						
2.						
3.						
4.						
		Subtotal 小计		Subtotal 小计		
		Total 总数		Total 总数		

Sign to confirm and Acknowledge 签字确认: _____

Name 姓名: _____ HKID 身份证: _____

Date 日期: _____