

### **Notice of Payment Services Instruction by using Non-Bank Standard Forms**

As part of the ongoing review of our practices and policies, please be advised, with effect from 1 May 2020, personal customers who submit below payment instructions using non-bank standard form will no longer be accepted by the Bank:

- Issuance of Cashier's Order
- Issuance of Demand Draft
- Account transfer between local HSBC accounts

Please use the Bank's standard form for such requests and the relevant instruction forms are available on our website.

For enquiries, please contact our branch staff.

Issued by The Hongkong and Shanghai Banking Corporation Limited

1 March 2020

### **有關以非本行指定表格提交付款指示通知**

隨著不時進行的業務檢討，由 2020 年 5 月 1 日起，本行不再接受個人客戶使用非本行指定表格提交以下的付款指示：

- 發出本票
- 發出匯票
- 本地滙豐戶口之間的轉賬

請使用本行指定表格作付款指示，而相關表格已經上載到本行網頁。

如閣下欲了解更多或需要其他安排，請聯絡我們。

由香港上海滙豐銀行有限公司刊發

2020 年 3 月 1 日