To 致: The Hongkong and Shanghai Banking Corporation Limited 香港上海滙豐銀行有限公司



STANDING INSTRUCTION AMENDMENT / CANCELLATION FORM 常行指示面內 / 取消素格

ting Standing Instruction for Sencation, please attach a photocopy 免更改常行指示的手續費。郵寄申請end/cancel your Standing Instruc改/取消閣下的常行指示、不會作另的ded instructions will be reflecte 印在閣下的戶口結單及/或儲蓄戶口。 ount holder(s) and signing author all information below given is clelayed or not being processed. 高也以前的一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个	ed on your account statement and/or pas 薄內。 rity should be the same as the original of lear and complete as any incomplete or 请確保以下資料完整及清晰,否則常行指示會 ter than a Saturday, Sunday or public har 子(星期六、日及公眾假期除外)。	d. Inm. Inment will be subbook after y debit account insufficient account in	Date 日期 sent to you. /our request has *新舊支賬戶口! information give 或不被處理。	· 寺有人及授權簽署必須相同	
end/cancel your Standing Instructed/ 取消閣下的常行指示,不會作另: nded instructions will be reflecte 印在閣下的戶口結單及/或儲蓄戶口: ount holder(s) and signing author all information below given is cleayed or not being processed. 言 business day" means a day, oth it 業日」指銀行在香港開放營業的日子 pleted form either (1) by mail to Kowloon, Hong Kong", or (2)	etion accordingly, and no acknowledgen 行通知。 ed on your account statement and/or pas 簿內。 rity should be the same as the original delear and complete as any incomplete or 請確保以下資料完整及清晰,否則常行指示會 er than a Saturday, Sunday or public her (星期六、日及公眾假期除外)。	nent will be s sbook after y debit account insufficient ; 因此而被延誤 noliday, on w	your request has *新舊支賬戶口打 information giv 或不被處理。	· 寺有人及授權簽署必須相同	
nded instructions will be reflecte 印在閣下的戶口結單及/或儲蓄戶口: ount holder(s) and signing author all information below given is cle lelayed or not being processed. a business day" means a day, oth i業自」指銀行在香港開放營業的日子 pleted form either (1) by mail to Kowloon, Hong Kong", or (2)	ed on your account statement and/or pas 薄內。 rity should be the same as the original of lear and complete as any incomplete or 请確保以下資料完整及清晰,否則常行指示會 ter than a Saturday, Sunday or public har 子(星期六、日及公眾假期除外)。	debit account insufficient 计因此而被延誤 noliday, on w	. *新舊支賬戶口持 information give 或不被處理。	· 寺有人及授權簽署必須相同	
all information below given is clelayed or not being processed. 計business day" means a day, oth i業日」指銀行在香港開放營業的日子即leted form either (1) by mail to Kowloon, Hong Kong ", or (2)	lear and complete as any incomplete or 请確保以下資料完整及清晰,否則常行指示會 er than a Saturday, Sunday or public h 子(星期六、日及公眾假期除外)。	insufficient : 闭此而被延誤 noliday, on w	information giv 或不被處理。		
business day" means a day, oth 業日」指銀行在香港開放營業的日子 ppleted form either (1) by mail to Kowloon, Hong Kong ", or (2)	er than a Saturday, Sunday or public h 『(星期六、日及公眾假期除外)。 D "The Hongkong and Shanghai Bank	noliday, on w			
Kowloon, Hong Kong", or (2)	"The Hongkong and Shanghai Bank			open for general busin	
	f your form. 請將已填妥的表格(1)寄回 將在收到您的申請表後三個◆營業日內處理您	ch. Under no 九龍中央郵政	ormal circumsta	ances, your request wi	
Account Number 戶口號碼 Passbook Sav 資幣類別(只適) Beneficiary(ies) Name(s) (For HKD Local Transfers to other bancluding spaces. For others, the maximum characters are 20 inc. 受款人名稱(如屬港幣本地常行指示,最多可輸入 140 個字母,包括空格。		Currency and Amount 貨幣類別及金額			
		Payment D	ment Date 支款日期 (dd-mmm-yyyy 日-月-		
		For Bank Use Only 銀行專用	Standing In	struction Number	
nstruction 取消上述常行指示 nstruction as follows 更改上述常	行指示如下:	Effective I Day ∃	Date 生效日期 Month 月	Year 年	
struction 指示	From 由			То 至	
期 (dd-mmm-yyyy 日-月-年)					
最後一次支款日期	(dd-mmm-yyyy 日-月-年)		(dd-mmm-yyyy		
	☐ Until Further Notice 直至另行通知		Until Further N	otice 直至另行通知	
ess of Beneficiary Bank EU and EEA, BIC should be BIC/受款銀行名稱及地址 濟區為目的地的歐元匯款,客戶必					
EU at BIC/ 逐濟區	nd EEA, BÍC should be 受款銀行名稱及地址	nd EEA, BÍĆ should be 受款銀行名稱及地址 為目的地的歐元匯款,客戶必	nd EEA, BÍC should be 受款銀行名稱及地址 為目的地的歐元匯款,客戶必	nd EEA, BĬC should be 受款銀行名稱及地址 為目的地的歐元匯款,客戶必	

Others 其他

Instruction (Continued) 指示 (續)

*Change the Standing Instruction debit account number from the above account to my/our Account Number *更改由上述戶口支付的常行指示至本人(等)的戶口號碼					
	(hereafter called the New Debit Account) for standing i				
	Instruction 指示	From 由	To 至		
	Currency 貨幣類別				
	Amount 金額				
	Frequency 周期				
	Payment Date 支款日期 (dd-mmm-yyyy 日-月-年)				
	Final Payment Date 最後一次支款日期	(dd-mmm-yyyy 日-月-年)	(dd-mmm-yyyy 日-月-年)		
		☐ Until Further Notice 直至另行通知	Until Further Notice 直至另行通知		
	BIC / Name and Address of Beneficiary Bank (For Euro payment to EU and EEA, BIC should be provided) 受款銀行的 BIC / 受款銀行名稱及地址 (所有選取歐盟及歐洲經濟區為目的地的歐元匯款,客戶必須填寫受款銀行的 BIC)				
	Beneficiary Account No. (maximum 37 digits, except Standing Instruction related to Overseas Remittance) / IBAN (For Euro payment to EU and EEA, IBAN should be provided) 受款人戶口號碼〔最多 37 字位,常行指示〔海外匯款〕除外〕/ IBAN(所有選取歐盟及歐洲經濟區為目的地的歐元匯款,客戶必須填寫受款人的 IBAN)				
	Beneficiary(ies) Name(s) 受款人名稱				
	Others 其他				
	For Bank Use Only 銀行專用 Standing Instruction Number				
I/W	e understand that a #charge (as stated in the Genera	For Bank Use Only 銀行專用			
本人	ount or the New Debit Account for each amended or set (等)明白每項更改或設定的常行指示#收費(請參照一般銀 中扣取。	Confirm customer contact telephone number(s) is/are up to date.			
, [☐ In Person and ID Checked for amendment request			
		☐ Waive S/I amended fee for HP account			
		Remarks			
X		Authorised Signature and Branch Chop			
	() ***				
Sigr	ature(s) 簽署				

To ${\mathfrak A}$: The Hongkong and Shanghai Banking Corporation Limited 香港上海滙豐銀行有限公司

STANDING INSTRUCTION AMENDMENT / CANCELLATION FORM

Note 注意:	1. Please complete in Block Letters and ti	ck where applicable. 請用 正楷 填寫,並在適當的地方	加上剔號。		day 日 / month 月 / year 年	
	For Mail-in Application, please attach a	ion for Senior Citizen Card Holders will be waive photocopy of your Senior Citizen Card to this fo ② 郵寄申請者,請將長者咭的副本連同此表格一併寄回	rm.	Date 日期		
	3. The Bank will amend/cancel your Stand	ling Instruction accordingly, and no acknowledge		be sent to you		
	本行將應閣下要求更改/取消閣下的常行指示	be reflected on your account statement and/or pa				
	已更改的指示將會列印在閣下的戶口結單及/	或儲蓄戶口簿內。				
	6. Please ensure that all information below instruction being delayed or not being p	ning authority should be the same as the original given is clear and complete as any incomplete or rocessed. 請確保以下資料完整及清晰,否則常行指示	r insufficion 會因此而被發	ent informatio 延誤或不被處理	n given may result in this stand	
	Hong Kong. ♦「營業日」指銀行在香港開)	a day, other than a Saturday, Sunday or public 放營業的日子(星期六、日及公眾假期除外)。	•			
=	Central Post Office, Kowloon, Hong Ko processed within 3 ♦ business days upon ou) by mail to " The Hongkong and Shanghai Bar ng ", or (2) by visiting your nearest HSBC Bran ur receipt of your form. 請將已填妥的表格(1)寄 情況下,本行將在收到您的申請表後三個◆營業日內處理	ich. Unde 回 九龍中央!	r normal circ	umstances, your request will be	e
Account	Name 戶口名稱					
Account	P	Currency (For CombiNations assbook Savings Account Only):	Currence	cy and Amoun	ut 貨幣類別及金額	
including	ary(ies) Name(s) (For HKD Local Transfers g spaces. For others, the maximum character		Paymer	nt Date 支款日	期 (dd-mmm-yyyy 日-月-年)	
受款人名植	·斯(<i>如屬港幣本地常行指示,最多可輸入 140 個字战</i>	日,包括空格。其他則最多為 20 個字母,包括空格。)	For Ba Use On	ıly	ng Instruction Number	
Purnose o	of Payment 付款目的		銀行專用	3		_
_	tel the above Standing Instruction 取消上述常 nd the above Standing Instruction as follows		Effective Day	ve Date 生效目 目 Month		
_	nd the above Standing Instruction as follows Instruction 港京					_]
Amer	nd the above Standing Instruction as follows Instruction 港京	更改上述常行指示如下:			月 Year 年]
Amer	nd the above Standing Instruction as follows Instruction 指示	更改上述常行指示如下:			月 Year 年	=
Amer	Instruction 指示 Currency 貨幣類別	更改上述常行指示如下:			月 Year 年	1
Amer	Instruction as follows Instruction 指示 Currency 貨幣類別 Amount 金額	更改上述常行指示如下: From 由			月 Year 年	1
Amer	Instruction as follows Instruction 指示 Currency 貨幣類別 Amount 金額 Frequency 周期	更改上述常行指示如下: From 由		∃ Month	月 Year 年	= 1
Amer	Instruction as follows Instruction 指示 Currency 貨幣類別 Amount 金額 Frequency 周期 Payment Date 支款日期 (dd-mmm-yyyy 日	更改上述常行指示如下:	Day	■ Month	Year 年 To 至	
Amer	Instruction as follows Instruction 指示 Currency 貨幣類別 Amount 金額 Frequency 周期 Payment Date 支款日期 (dd-mmm-yyyy 日	更改上述常行指示如下:	Day	Month	To 至yyyy 日-月-年)	
Amer	Instruction as follows Instruction 指示 Currency 貨幣類別 Amount 金額 Frequency 周期 Payment Date 支款日期 (dd-mmm-yyyy 日 Final Payment Date 最後一次支款日期 BIC / Name and Address of Beneficiary Ban (For Euro payment to EU and EEA, BIC sho provided) 受款銀行的 BIC / 受款銀行名稱及地 (所有選取歐盟及歐洲經濟區為目的地的歐元匯影	更改上述常行指示如下: From 由 □ (dd-mmm-yyyy 日-月-年) □ Until Further Notice 直至另行通知 k uld be ut wtw 、客戶必 itts, except mittance) / IBAN 7 字位・常行 及歐洲經濟	Day	Month	To 至yyyy 日-月-年)	

Instruction (Continued) 指示 (續)

□ *	Change the Standing Instruction debit account number 更改由上述戶口支付的常行指示至本人(等)的戶口號碼	r from the above account to my/our Account Num	nber		
(1	(hereafter called the New Debit Account) for standing instruction(s) listed below (以下稱新付款戶口) 而有關常行指示的資料如下:				
	Instruction 指示	From 由	To 至		
	Currency 貨幣類別				
	Amount 金額				
	Frequency 周期				
	Payment Date 支款日期 (dd-mmm-yyyy 日-月-年)				
	Final Payment Date 最後一次支款日期	(dd-mmm-yyyy 日-月-年)	(dd-mmm-yyyy 日-月-年)		
-		☐ Until Further Notice 直至另行通知	Until Further Notice 直至另行通知		
	BIC / Name and Address of Beneficiary Bank (For Euro payment to EU and EEA, BIC should be provided) 受款銀行的 BIC / 受款銀行名稱及地址 (所有選取歐盟及歐洲經濟區為目的地的歐元匯款,客戶必須填寫受款銀行的 BIC)				
	Beneficiary Account No. (maximum 37 digits, except Standing Instruction related to Overseas Remittance) / IBAN (For Euro payment to EU and EEA, IBAN should be provided) 受款人戶口號碼 (最多 37 字位,常行指示(海外匯款)除外) / IBAN (所有選取歐盟及歐洲經濟區為目的地的歐元匯款,客戶必須填寫受款人的 IBAN)				
	Beneficiary(ies) Name(s) 受款人名稱				
	Others 其他				
	For Bank Use Only 銀行專用 Standing Instruction Number				
I/W/a	understand that a #charge (as stated in the Genera	l Bank Tariffs) will be debited from paylour	For Bank Use Only 銀行專用		
accot 本人	unterstand that a #Charge (as stated in the General ant or the New Debit Account for each amended or set (等) 明白每項更改或設定的常行指示#收費(請參照一般銀行扣取。	ting up standing instruction respectively.	FUI DAIIK USE UIIIY 戴仃專用		
C:-	storac(a) 76 SB		Authorised Signature and Branch Chop		
Signa	tture(s) 簽署				