

August 2025

Your HSBC MPF account

Dear Customer

Thank you for choosing HSBC MPF. In order to maintain a complete and proper record of your MPF account, we would be grateful if you could provide us the relevant information by completing the reply slip on the back-page of this letter for our updating.

Please also provide us with a certified true copy¹ of your HKID card if this was not previously provided. If you are NOT a holder of a HKID card, please provide a certified true copy¹ of your valid Passport.

If you wish to change your other personal details and/or correspondence address, please notify us by submitting the "Personal Details Change Form" (IN91) separately. The form can be downloaded from HSBC MPF website at **hsbc.com.hk/mpf**. If you have applied for the full access to the HSBC Online Banking service with a security device or mobile security key, you can change your contact details such as correspondence address, contact number and email address via the HSBC Online Banking. You can also change your mobile number and email address via the HSBC HK Mobile Banking app.

Please disregard this letter if there is no update on the relevant information or you have already submitted the related information or documents to us.

Should you have any queries, please contact our HSBC MPF Member Hotline on **(852) 3128 0128**.

Yours faithfully

Pension Administration

(This is a computer-generated letter; a signature is not required.)

¹ Certified true copies should be certified by any of the following personnel:

- A certified public accountant/lawyer/banker/notary public acceptable to entities of HSBC Group; or
- a member of Hong Kong Institute of Chartered Secretaries (HKICS); or
- a MPF specialist at HSBC designated branches – You may bring along your HKID card/Passport to any one of HSBC designated branches for verification purpose. For the information about the HSBC designated branches, please visit **hsbc.com.hk/mpf**.

你的滙豐強積金賬戶

親愛的客戶：

多謝選用滙豐強積金。為確保你的強積金賬戶紀錄完整，現請你提供於背頁回覆函上的有關資料，以便我們更新紀錄。

若以往你未曾提供香港身分證之認證副本¹，請同時提供相關之認證副本¹。如你非持有香港身分證，請提供你的有效護照之認證副本¹。

如欲更改你的其他個人資料及／或通訊地址，請另行遞交「更改個人資料表格」(IN91)以通知我們。你可於滙豐強積金網頁**hsbc.com.hk/mpf**下載此表格。如你已申請了滙豐網上理財全面服務及擁有保安編碼器或流動保安編碼，你可透過滙豐網上理財更改你的聯絡資料，例如通訊地址、聯絡電話及電郵地址。你亦可透過香港滙豐流動理財應用程式更改你的聯絡電話及電郵地址。

如你無需就有關資料作出更新或已遞交上述有關資料或文件，則毋須理會此函。

如有任何查詢，請致電滙豐強積金成員熱線**(852) 3128 0128**。

退休金行政部 謹啟

(電腦編印函件不需簽署。)

2025年8月

¹ 提交認證副本可經由下列人士核證：

- 任何滙豐集團成員認可的執業會計師／律師／往來銀行／公證人；或
- 任何香港特許秘書公會會員；或
- 指定滙豐分行強積金職員 – 你可攜同你的香港身分證／護照親臨任何一間指定滙豐分行，以便我們核實你的身分。查詢指定滙豐分行詳情，請瀏覽**hsbc.com.hk/mpf**。

The Hongkong and Shanghai Banking Corporation Limited

香港上海滙豐銀行有限公司

PO Box 73770, Kowloon Central Post Office, Kowloon, Hong Kong

九龍中央郵政信箱73770號



INA8

Reply Slip 回覆函

To 致 : Pension Administration 退休金行政部
Address 地址 : The Hongkong and Shanghai Banking Corporation Limited 香港上海滙豐銀行有限公司
PO Box 73770, Kowloon Central Post Office 九龍中央郵政信箱73770號

Personal Details 個人資料

Scheme ID/Employer ID
計劃編號／僱主編號 : _____

Full name*
全名* : _____
(Same as that shown on your HKID card/Passport 與香港身分證／護照上的姓名相同)

HKID/Passport no.
香港身分證／護照號碼 : _____

Nationality (Country/Region)
國籍(國家／地區) : _____

Contact Details 聯絡資料

Country/Region code
國家／區域編號 : _____

Area code
地區號碼 : _____

Mobile Phone no.
流動電話號碼 : _____

Email address
電郵地址 : _____

Remark 註: *If you have changed your name, please attach a copy of the Deed Poll and your HKID card/Passport with your new name shown. 如你已更改姓名，請附上相關改名契及載有你新姓名的香港身分證／護照之副本。

Above personal details will automatically be used to update ALL your accounts maintained with HSBC MPF under the HKID/Passport number. 以上的個人資料將用作自動更新以你香港身分證／護照號碼登記的所有滙豐強積金賬戶。

Signature 簽署

Date 日期

(This signature must be the same as your previous specimen submitted to us. Otherwise, this instruction may not be processed. If you wish to change or if you have forgotten your signature specimen, please complete the form 'Change of Member Signature Specimen' (IN92). 此簽名須與你之前遞交予我們的式樣相同，否則本指示可能不獲處理。如你欲更改或已忘記簽署式樣，請填寫「成員更改簽名式樣」表格 (IN92)。)